CITY OF ATLANTA
OFFICE OF THE INSPECTOR GENERAL
LADAWN BLACKETT
INTERIM INSPECTOR GENERAL

INDEPENDENT PROCUREMENT REVIEW DIVISION

Independent Procurement Review Report

TO: Atlanta City Council

DATE: July 15, 2026

The purpose of this report is to communicate the results of the following solicitation.

Procurement Type: Sole Source

The Department of Watershed Management requested a Sole Source Procurement for the project and scope shown below. Sole Source Procurements are approved by the Chief Procurement Officer after determining that there is only one source for the required item or service.

Solicitation#	SSP-PS-DWM-2602-1260124
Project Name:	Customer FIRST Support and Services Program for EcoStruxureTM - Foxboro DCS Systems
Estimated Dollar Amount:	$1,110,080
Term:	One year with two one-year renewal options
Recommended Awardee:	Schneider Electric Systems USA, Inc..
DOP Responsive Bidders:	Schneider Electric Systems USA, Inc.
All Bidders:	Schneider Electric Systems USA, Inc.

Observations and Responses

Award

Observation 1: *Incomplete State-Mandated Immigration Compliance Affidavit*
Georgia Code § 13-10-91(b)(1)(B) states in pertinent part:

> *(b)(1) A public employer shall not enter into a contract for the physical performance of services unless the contractor registers and participates in the federal work authorization program. Before a bid for any such service is considered by a public employer, the bid shall include a signed, notarized affidavit from the contractor attesting to the following:*
>
> > *(A) The affiant has registered with, is authorized to use, and uses the federal work authorization program;*
> > ***(B) The user identification number and date of authorization for the affiant;***
> > *(C) The affiant will continue to use the federal work authorization program throughout the contract period; and*

(D) The affiant will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the same information required by subparagraphs (A), (B), and (C) of this paragraph.

Division 4, Section 2-1187.1(a)(2) of the Atlanta Procurement Code states that before an offer for the physical performance of services in response to solicitation under Division 4 is considered, a potential offeror, through a signed, notarized contractor affidavit, must attest to the following:

(1) That the potential offeror has registered with, is authorized to use, and uses the Federal Work Authorization Program; and

(2) That the potential offeror's user identification number issued by the Federal Work Authorization Program and date of authorization to use the program are disclosed on the contractor affidavit.

The IPro review found that the IIREA affidavit submitted did not include the contractor's name, the required Federal Work Authorization Program user identification number, or the date of authorization on the Contractor Affidavit form. The omission of these required fields rendered the affidavit incomplete and noncompliant with both Georgia state law and the Atlanta Procurement Code.

The missing authorization number and date prevents the City from confirming the contractor's compliance with state-mandated immigration verification requirements. Additionally, the absence of the contractor's name makes it unclear which entity is attesting to compliance, weakening the accuracy of the procurement record.

DOP Response: Upon receiving the IPRO observation, the assigned Project Manager obtained the updated IIREA affidavit form from the supplier that now includes the offeror's name and the solicitation name/number. The updated form is attached herein. Additionally, the form has been revised to remove project-specific information, as this is not required.

Observation 2: *Incomplete Conflict of Interest Disclosure Form*

The IPro review found that the submitted Conflict of Interest Disclosure form did not contain the offeror's name or the solicitation name/number. This information is required to clearly identify the entity submitting the disclosure and the specific solicitation to which it pertains.

These omissions increase the risk of misidentifying the submitting entity or associating the disclosure with the wrong solicitation. This can impair the agency's ability to evaluate potential conflicts of interest, reduce transparency, and weaken accountability in the procurement process

DOP Response: Upon receiving the IPRO observation, the assigned Project Manager obtained an updated Conflict of Interest Disclosure form from the supplier that now includes the offeror's name and the solicitation name/number. The updated form is attached herein. Additionally, the form has been revised to remove project-specific information, as this is not required.

Alternative Procurement Timeline	Date
Solicitation Requested	2/5/2026
Designation Memo Date	2/25/2026
IPro Review Requested	4/9/2026
IPro Auditor Assigned	4/9/2026
DOP Awarded Project	5/11/2026
Award Letter Sent to IPro	5/26/2026
IPro Draft Report Shared	5/28/2026
DOP Responses Received	7/13/2026
IPro Final Report Shared	7/13/2026
IPro Report Attached to Legislation	8/12/2026
Legislation Passed	8/17/2026

Methodology

The Independent Procurement Division reviews the following stages of the procurement process:

- Initiation
- Solicitation
- Responsive Review
- Evaluation
- Award

In accordance with Atlanta City Charter Article 8, Section 8-107, and Section 2-1604 of the Atlanta Code of Ordinances, the Independent Procurement Review Division of the Office of the Inspector General must review all solicitations with an aggregate value of $1,000,000 or greater seeking approval by the Atlanta City Council, for file completeness, conflicts of interest, and other areas of perceived deficiency; must review all cooperative purchase agreements and piggyback contracts with an aggregate value greater than $1,000,000; and may conduct discretionary reviews of any value.