CITY OF ATLANTA
OFFICE OF THE INSPECTOR GENERAL
LADAWN BLACKETT
INTERIM INSPECTOR GENERAL

INDEPENDENT PROCUREMENT REVIEW DIVISION

Independent Procurement Review Report

TO: Atlanta City Council

DATE: August 12, 2026

The purpose of this report is to communicate the results of the following solicitation.

Procurement Type: Special Procurement

The Department of Aviation requested a Special Procurement for the project and scope shown below. Special Procurements occur when unique situations exist that make traditional procurement methods contrary to the public interest.

Solicitation#	SP/PS/DOA/2604-1260192
Project Name:	ATL Customer Experience Data Platform & Analytics Program
Estimated Dollar Amount:	$1,774,788
Term:	Three years with two one-year renewal options
Recommended Awardee:	Avius America, LLC
DOP Responsive Bidders:	Avius America, LLC
All Bidders:	Avius America, LLC

Observations and Responses

Award

Observation 1: *IIREA Contractor Affidavit Contains Differing Execution and Notarization Dates*
Illegal Immigration Reform and Enforcement Act - Instructions to Offerors (7), states:

> *"All Contractor Affidavits must be sworn, signed, and dated in the physical presence of a notary public. The signature dates for both the authorized representative and notary public must be the same."*

The IPro review found that the IIREA contractor affidavit contained different signature dates for the authorized representative and the notary public. The affidavit was signed by the firm's authorized representative on July 7, 2026. However, the notarization date is shown as July 10, 2026. This difference in dates contradicts the Form 1 instructions, which require the contractor affidavit be sworn, signed, and dated in the physical presence of a notary public and that the signature dates for both the authorized representative and the notary public be the same.

The inconsistency between the signer's date and the notary's date suggests the affidavit may not have been executed in the notary's presence as required. This raises a risk of non-compliance with the bidding instructions, potentially affecting vendor eligibility and undermining the integrity of the procurement record.

> DOP Response: Upon receiving the IPRO observation, the assigned Project Manager obtained the updated IIREA affidavit form from the supplier that now includes the offeror and notary signature dates. The updated form is attached herein.

The review yielded no additional observations.

Alternative Procurement Timeline	Date
Solicitation Requested	11/12/2025
Designation Memo Date	4/13/2026
IPro Review Requested	7/17/2026
IPro Auditor Assigned	7/20/2026
DOP Awarded Project	6/9/2026
Award Letter Sent to IPro	7/17/2026
IPro Draft Report Shared	8/5/2026
DOP Responses Received	8/11/2026
IPro Final Report Shared	8/11/2026
IPro Report Attached to Legislation	8/12/2026
Legislation Passed	8/17/2026

Methodology

The Independent Procurement Division reviews the following stages of the procurement process:

- Initiation
- Solicitation
- Responsive Review
- Evaluation
- Award

In accordance with Atlanta City Charter Article 8, Section 8-107, and Section 2-1604 of the Atlanta Code of Ordinances, the Independent Procurement Review Division of the Office of the Inspector General must review all solicitations with an aggregate value of $1,000,000 or greater seeking approval by the Atlanta City Council, for file completeness, conflicts of interest, and other areas of perceived deficiency; must review all cooperative purchase agreements and piggyback contracts with an aggregate value greater than $1,000,000; and may conduct discretionary reviews of any value.