CITY OF ATLANTA
OFFICE OF THE INSPECTOR GENERAL
LADAWN BLACKETT
INTERIM INSPECTOR GENERAL

INDEPENDENT PROCUREMENT REVIEW DIVISION

Independent Procurement Review Report

TO: Atlanta City Council

DATE: October 15, 2025

The purpose of this report is to communicate the results of the following solicitation.

Background

The Department of Aviation requested a Sole Source Procurement for the project and scope shown below. Sole Source Procurements are approved by the Chief Procurement Officer after determining that there is only one source for the required item or service. This project was not previously cancelled.

Solicitation#	2025-SS-IT-DOA-2501-1250112
Project Name:	Internet Circuit Redundancy Support Services
Estimated Dollar Amount:	$1,297,815.84
Term:	Three years
Recommended Awardee:	Verizon Business Network Services, LLC
DOP Responsive Bidders:	Verizon Business Network Services, LLC
All Bidders:	Verizon Business Network Services, LLC

Observations and Responses

Responsive Review

Observation 1: The Sole Source awardee submitted a Conflict –of Interest Disclosure form with the incorrect project name and no project number.

> DOP Response: Upon review, the Using Agency has obtained an updated Conflict-of-Interest Disclosure to accurately indicate project information and the form has been submitted to file.

Award

Observation 2: The procurement file is missing an approved requisition, which would identify how the project is to be funded.

> DOP Response: The Using Agency has since provided Requisition No. 22604469, which identifies the project funding source and has been submitted to file.

The review yielded no additional findings.

Methodology

The Independent Procurement Division reviews the following stages of the procurement process:

- Initiation
- Solicitation
- Responsive Review
- Evaluation
- Award

In accordance with Atlanta City Charter Article 8, Section 8-107, and Section 2-1604 of the Atlanta Code of Ordinances, the Independent Procurement Review Division of the Office of the Inspector General must review all solicitations with an aggregate value of $1,000,000 or greater seeking approval by the Atlanta City Council, for file completeness, conflicts of interest, and other areas of perceived deficiency; must review all cooperative purchase agreements and piggyback contracts with an aggregate value greater than $1,000,000; and may conduct discretionary reviews of any value.