CITY OF ATLANTA
OFFICE OF THE INSPECTOR GENERAL
LADAWN BLACKETT
INTERIM INSPECTOR GENERAL

INDEPENDENT PROCUREMENT REVIEW DIVISION

Independent Procurement Review Report

TO: Atlanta City Council

DATE: August 27, 2025

The purpose of this report is to communicate the results of the following solicitation.

Background

The Department of Atlanta Fire Rescue requested a Sole Source Procurement for the project and scope shown below. Sole Source Procurements are approved by the Chief Procurement Officer after determining that there is only one source for the required item or service. This project was not previously cancelled.

Solicitation#	2025-SSP-IT-AFRD-2503-1250150
Project Name:	ImageTrend
Estimated Dollar Amount:	$1,044,722.32
Term:	Three years with three one-year renewal options
Recommended Awardee:	ImageTrend, LLC
DOP Responsive Bidders:	ImageTrend, LLC
All Bidders:	ImageTrend, LLC

Observations and Responses

The review yielded no findings.

Methodology

The Independent Procurement Division reviews the following stages of the procurement process:

- Initiation
- Solicitation
- Responsive Review
- Evaluation
- Award

In accordance with Atlanta City Charter Article 8, Section 8-107, and Section 2-1604 of the Atlanta Code of Ordinances, the Independent Procurement Review Division of the Office of the Inspector General must review all solicitations with an aggregate value of $1,000,000 or greater seeking approval by the Atlanta City Council, for file completeness, conflicts of interest, and other areas of perceived deficiency; must review all cooperative purchase agreements and piggyback contracts with an aggregate value greater than $1,000,000; and may conduct discretionary reviews of any value.