CITY OF ATLANTA
OFFICE OF THE INSPECTOR GENERAL
SHANNON K. MANIGAULT
INSPECTOR GENERAL

INDEPENDENT PROCUREMENT REVIEW DIVISION

Independent Procurement Review Report

TO: Atlanta City Council

DATE: November 12, 2024

The purpose of this report is to communicate the results of the following solicitation.

Background

The Department of Watershed Management requested a Request for Proposals for the project and scope shown below. Requests for Proposals are typically evaluated based on a variety of evaluation factors including price, understanding of scope and objectives, and expertise.

Solicitation#	RFP-REF-DWM-2312-1240177
Project Name:	Security Guard Service
Estimated Dollar Amount:	$11,391,438 annually
Term:	Three years with two one-year renewal options
Recommended Awardee:	AUS-ATL Joint Venture Thorpe Building Services, Inc. & All N One Security Services, Inc. JV
DOP Responsive Bidders:	AUS-ATL Joint Venture CJM Security Consultants and Management Group, LLC. Dynamic Security, Inc. G11 Security, Inc. Hawque PSI Security Services Securemedy Incorporated Thorpe Building Services, Inc. & All N One Security Services, Inc. JV Trendtech Logistics, LLC. Vets Securing America
All Bidders:	AUS-ATL Joint Venture CJM Security Consultants and Management Group, LLC. Dynamic Security, Inc. G11 Security, Inc.

	Hawque PSI Security Services Renfinity, Inc. Securemedy Incorporated Thorpe Building Services, Inc. & All N One Security Services, Inc. JV Trendtech Logistics, LLC. Vets Securing America

Observations and Responses

Solicitation

Observation 1: The Ethics Form for one evaluator lacked a project reference; this could inhibit the ability to hold the individual accountable to ethical expectations for this project.

> DOP Response: Upon IPro's observation, DOP researched the information and updated the form to include the reference information related to the solicitation. DOP will continue to collaborate with the IPro team to ensure all solicitation files are complete upon submission.

Observation 2: This solicitation was previously cancelled under solicitation number RFP/PS/DWM/DOT/2304-1230309 to adjust the scope of work to resolicit as a new procurement.

IPro does not require a response from DOP for this observation.

Responsive Review

Observation 3: One proposed awardee's joint venture partners listed on their Contractor Disclosure and Declaration Forms three joint venture members. The joint venture agreement lists two partners.

> DOP Response: Upon IPro's observation, DOP reviewed the Contractor Disclosure and Declaration Forms, along with the Joint Venture Agreement, and validated the initial determination of responsiveness. OCC's evaluation also deemed the proponent responsive. The inclusion of an additional team member outside of the JV agreement does not present any conflict within the provided documents. DOP will continue to express the importance of consistency of information to suppliers during pre-conference meetings. DOP will also continue collaboration with applicable internal stakeholders to ensure JV information provided is consistent and maintained during contract performance terms.

Observation 4: A proposed awardee's JV minority partner failed to submit two bank or institutional references as required by the option selected on the Contractor Financial Disclosure (Form 3). This was marked "Yes" on DOP's Responsive Review checklist.

> DOP Response: Upon IPro's observation, DOP acknowledges the marking of "yes" on the responsive review checklist. The financial information was forwarded to Risk Management

for evaluation and the noted minority partner received a pass (responsive) determination. DOP will ensure that responsive checklists include sufficient notes when the determination of responsiveness (pass/fail) resides under the purview of Risk/OCC.

The review yielded no additional findings.

Methodology

The Independent Procurement Division reviews the following stages of the procurement process:

- Initiation
- Solicitation
- Responsive Review
- Evaluation
- Award

In accordance with Atlanta City Charter Article 8, Section 8-107, and Section 2-1604 of the Atlanta Code of Ordinances, the Independent Procurement Review Division of the Office of the Inspector General must review all solicitations with an aggregate value of $1,000,000 or greater seeking approval by the Atlanta City Council, for file completeness, conflicts of interest, and other areas of perceived deficiency; must review all cooperative purchase agreements and piggyback contracts with an aggregate value greater than $1,000,000; and may conduct discretionary reviews of any value.