CITY OF ATLANTA
OFFICE OF THE INSPECTOR GENERAL
SHANNON K. MANIGAULT
INSPECTOR GENERAL

INDEPENDENT PROCUREMENT REVIEW DIVISION

Independent Procurement Review Report

TO: Atlanta City Council

DATE: August 28, 2024

The purpose of this report is to communicate the results of the following solicitation.

Background

Atlanta Information Management requested a Request for Proposals for the project and scope shown below. Requests for Proposals are typically evaluated based on a variety of evaluation factors including price, understanding of scope and objectives, and expertise. This project was not previously cancelled.

Solicitation#	RFP/PS/DAIM/2311-1240153
Project Name:	Middleware
Estimated Dollar Amount:	$350K - $500K per year
Term:	Three years with two one-year renewal options
Recommended Awardee:	Applied Decision Technologies, Incorporated
DOP Responsive Bidders:	Applied Decision Technologies, Incorporated Humanoid Playground Advanced Software Development, LLC
All Bidders:	Applied Decision Technologies, Incorporated Humanoid Playground Advanced Software Development, LLC Xceleon, LLC

Observations and Responses

Responsive Review

Observation 1: DOP provided "x"s instead of initials as required by the form to indicate submission of required documents. The Contract Specialist provided no signature to indicate responsiveness on the Financial Responsibility Review form for the proposed awardee as required by the form.

DOP Response: Upon review of the IPro observation, the signed Financial Responsibility Review Form has been updated by the DOP staff member to indicate responsiveness and has been submitted to IPro.

The review yielded no additional findings.

Methodology

The Independent Procurement Division reviews the following stages of the procurement process:

- Initiation
- Solicitation
- Responsive Review
- Evaluation
- Award

In accordance with Atlanta City Charter Article 8, Section 8-107, and Section 2-1604 of the Atlanta Code of Ordinances, the Independent Procurement Review Division of the Office of the Inspector General must review all solicitations with an aggregate value of $1,000,000 or greater seeking approval by the Atlanta City Council, for file completeness, conflicts of interest, and other areas of perceived deficiency; must review all cooperative purchase agreements and piggyback contracts with an aggregate value greater than $1,000,000; and may conduct discretionary reviews of any value.