



CITY OF ATLANTA
OFFICE OF THE INSPECTOR GENERAL
SHANNON K. MANIGAULT
INSPECTOR GENERAL

INDEPENDENT PROCUREMENT REVIEW DIVISION

Independent Procurement Review Report

TO: Atlanta City Council

DATE: January 16, 2023

The purpose of this report is to communicate the results of the following procurement.

Background

The Department of Parks requested to enter a cooperative agreement for the project and scope shown below. Cooperative agreements join the City with the terms and conditions of agreements conducted by or on behalf of another public procurement unit.

Solicitation#	CP-IF-1240136
Project Name:	Golfing Mowing Equipment
Estimated Dollar Amount:	\$2,000,000
Term:	1 year and 6 months
Recommended Awardee:	Deere & Company
DOP Responsive Bidders:	Deere & Company
All Bidders:	Deere & Company

Observations and Responses

Observation 1: Correspondence from the Chief Procurement Officer cites the proposed awardee providing a quote of \$1,518,754.90. This document also requests an amount not to exceed \$2,000,000.

DOP Response: Per the user agency, the additional ‘not to exceed’ funding request beyond the quoted \$1.5m is to allow for any additional equipment purchase needs that may not have been anticipated for servicing of COA golf courses. This will also allow for unforeseen servicing and parts needs.

The review yielded no additional findings.

Methodology

The Independent Procurement Division reviews the following stages of the procurement process:

- Initiation
- Solicitation
- Responsive Review
- Evaluation
- Award

In accordance with Atlanta City Charter Article 8, Section 8-107, and Section 2-1604 of the Atlanta Code of Ordinances, the Independent Procurement Review Division of the Office of the Inspector General must review all solicitations with an aggregate value of \$1,000,000 or greater seeking approval by the Atlanta City Council, for file completeness, conflicts of interest, and other areas of perceived deficiency; must review all cooperative purchase agreements and piggyback contracts with an aggregate value greater than \$1,000,000; and may conduct discretionary reviews of any value.